



Section 1 Personal Details

GIVEN NAME(S)

COURSE 1

COURSE 2

COURSE 3

COURSE 4

COURSE 5

The Pre Training Review is a two-way platform between Ozford and you as the prospective student to determine your suitability for the course you are applying for or otherwise to determine a more appropriate qualification for you to enrol in. It ensures that you have a clear understanding of the demands and outcomes of the course and that Ozford understands your objectives for undertaking the course. This review is also a way for you to indicate whether you have any previous or current work experience or whether you wish to apply for recognition of competencies previously achieved (via RPL other AQF courses). At the conclusion of the pre-training review, Ozford will make an assessment and the outcomes will be communicated to you. It is advised that you read the Student Handbook, review the Ozford policies and procedures and consider the course information on the Ozford website prior to attempting this PTR.

Section A Prospective Learner

1. Why do you want to do this course? Pick only one option

- This qualification suits my background and interest
It will help me get a job
I need it to do the higher level VET course that I really want to do
I need it to go into a higher education course

2. Do you have any previous qualifications relevant to the course you are applying for?

YES NO

Please provide certified/notarised copies of your **ALL** academic transcripts.

ACADEMIC HISTORY (List most recent first)

COURSE CURRENTLY STUDY

INSTITUTION

COUNTRY

EXPECTED COMPLETION DATE

QUALIFICATION 1

INSTITUTION

COUNTRY

DATE OF COMPLETION

QUALIFICATION 2

INSTITUTION

COUNTRY

DATE OF COMPLETION

3. Do you have any work experience relevant to the course you are applying for? (List most recent first)

YES NO

Please provide certified/notarised copies of your **ALL** employment letter(s) and the latest pay slip.

Never employed before

Employed as followings, List most recent first

COMPANY 1

POSITION

MONTH/YEAR START

MONTH/YEAR FINISH

BRIEF JOB DESCRIPTION

COMPANY 2

POSITION

MONTH/YEAR START

MONTH/YEAR FINISH

BRIEF JOB DESCRIPTION

All correspondence to:	T	+ 613 8863 7188	Ozford English Language Centre	Ozford College	Ozford College of Business	Ozford Institute of Higher Education
	F	+ 613 9662 9223	ABN 35 100 454 475	ABN 41 102 265 225	ABN 82 106 243 378	ABN 33 165 694 351
	E	info@ozford.edu.au	CRICOS Provider Code No. 02501G	Registered School No. 2016	RTO No. 21442	CRICOS Provider Code No. 03429B
	W	www.ozford.edu.au		CRICOS Provider Code No. 02427A	CRICOS Provider Code No. 02573B	



COMPANY 3

POSITION

MONTH/YEAR START

MONTH/YEAR FINISH

BRIEF JOB DESCRIPTION

10. Have you found out about the fees?

(Tick which is appropriate)

- Tuition Fees
- Payment Plans
- Concessions or exemptions

11. Are you aware of the pre-requisites or entry requirements for the course you intend to undertake?

- YES NO

Section B Course Suitability

4. What is your preferred learning style?
(Please number the options from 1-3)

- I learn through seeing and watching
- I learn through doing and practicing
- I learn through listening or being told what and how to do things

5. Do you intend to work while studying for this qualification?

- YES NO

6. If yes, please describe type of work you intend to do while studying

7. I have read the Student Handbook and Ozford policies

- YES NO

8. Do you have a known disability (e.g. intellectual, hearing, vision) or medical conditions (e.g. allergy) or require additional special assistance (physical impairments, learning or reading difficulties) which may affect your study, visa application and other aspects while study in Australia?

- YES NO

Please provide more details

9. Have you investigated or found out about the training strategy including timetables and any practical or workplace components of the course you intend to undertake?

- YES NO

12. Which of the units shown in the qualification structure are of most interest to you?

13. What sorts of jobs are of most interest to you?

14. Which of the indicated assessment methods do you think would be most difficult for you?

- Assignments Presentation
- Role Plays Test
- Observation None

15. Which of the specified expected entry requirements do you possess? If your answer is none – please answer the next question.

16. If you don't possess the expected entry requirements why do you think that you would be able to successfully complete this course in the expected time?

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17. Do you wish to apply for a Recognition of Prior Learning (RPL) or Recognition of AQF units of competency?

 YES NO

If yes, download and complete the Oxford Course Credit Transfer Application form from: <http://www.ozford.edu.au/apply-no>. Please attach evidence of prior learning and or statement of attainment/certificates (To apply for RPL, AQF recognition)

18. Do you plan to undertake further study, if so what course are you interested in?

Please tick (✓) answer YES or NO

	YES	NO
I have read the qualification information / course outline available on websites		
English : http://www.ozford.edu.au/ozford-english-language-centre/courses/		
High School : http://www.ozford.edu.au/high-school/		
Vocational : http://www.ozford.edu.au/vocational-courses/vocational-courses-list/		
Higher Education http://www.ozfordhe.edu.au		

I/We certify that the information provided on this form is true and correct, and I/we agree to abide by the terms and conditions of enrolment, including the refund policy, which I/we have read and understood. By paying the fees you agree to the terms and conditions of enrolment including refund policy. <http://www.ozford.edu.au/international-terms-and-conditions-of-enrolment/> and <http://www.ozfordhe.edu.au/apply-now/terms-and-conditions/>

STUDENT

Signature of Student

(Print) Name of Student

DATE

d	d	m	m	y	y	y	y
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