



2018 CAAW

Application to be an approved carer for a student under the age of 18

www.ozford.edu.au

Parents of students who are under 18 will need to choose one of the two options below to confirm the appropriate accommodation and welfare arrangement for the students.

Student First Name:		Student Surname:	
Date of Birth:	d d m m y y	Gender:	Male / Female / Indeterminate

Please tick the appropriate box and ensure you fill in the relevant section.

Option 1: I agree for Ozford to organise a Homestay for my child.

Please fill in the **Homestay & Airport Pickup Application Form** and make a payment of AUD\$2,000*. This fee includes:

- Airport pick up
- The Homestay application fee
- The first 4 weeks homestay fee
- CAAW 1 administration fee

*Note that price is subject to change without prior notice.

Option 2: I agree for my child to live with a relative/family friend over the age 21 and nominate the person to act as the primary care-giver for my child.

A payment of \$350* is required by Ozford as administration fee. This person needs to fill in an **Approved Carer Application form** (see page 2) and provide Ozford with the required supporting documents. This person also needs to be living in Melbourne permanently and can be proven of good character.

*Note that price is subject to change without prior notice.

Name of Relative/Friend:	Relationship:
Date of Birth:	Gender:
d d m m y y	Male / Female / Indeterminate
Telephone (Home):	Mobile:
Email:	
Address:	

Before the student's commencement at Ozford, it is the parents and student's responsibility to inform Ozford of any changes to the above arrangement. After the student's commencement at Ozford, students must seek approval from Ozford to have any changes to the above arrangement. Students risk being reported to the Department of Home Affairs (DHA) if they make alternative arrangement without approval from Ozford.

Father's Full Name:	Mother's Full Name:
Father's Signature:	Mother's Signature:
Date:	Date:
Mobile:	Mobile:
Telephone (Home):	Email:
Address:	

Ozford College, Ozford English Language Centre, Ozford College of Business and Ozford Institute of Higher Education are trading names of Ozford College Pty Ltd, Ozford English Language Centre Pty Ltd, Ozford Business College Pty Ltd, and Ozford Institute of Higher Education Pty. Ltd.

All correspondence to:	T	+ 613 8863 7188	Ozford English Language Centre	Ozford College	Ozford College of Business	Ozford Institute of Higher Education
	F	+ 613 9662 9223	ABN 35 100 454 475	ABN 41 102 265 225	ABN 82 106 243 378	ABN 33 165 694 351
	E	info@ozford.edu.au	CRICOS Provider Code No. 02501G	Registered School No. 2016	RTO No. 21442	CRICOS Provider Code No. 03429B
	W	www.ozford.edu.au		CRICOS Provider Code No. 02427A	CRICOS Provider Code No. 02573B	



2018 CAAW Carer Information

Application to be an approved carer for a student under the age of 18

www.ozford.edu.au

Please fill in this form if you agree to act as the primary care giver for a student under the age of 18. Approval will be granted by Ozford based on a successful interview and house inspection by Ozford.

Carer First Name:		Carer Surname:	
Date of Birth:		Gender:	
Phone Number:		Mobile:	
Address:			
Student First Name:		Student Surname:	
Date of Birth:		Gender:	
Relationship with the Student:			

Please submit the following documents together with this application form (please tick):

<input type="checkbox"/>	Working with Children Check	<input type="checkbox"/>	AFP - National Police Check	<input type="checkbox"/>	Copy of Passport & Visa	<input type="checkbox"/>	Copy of Driver's License
--------------------------	-----------------------------	--------------------------	-----------------------------	--------------------------	-------------------------	--------------------------	--------------------------

Agreement:

- I declare that I am over the age of 21 and live in Melbourne permanently
- I have undertaken the AFP National Police Check and provided a copy to Ozford
- All household members over the age of 18 living with me have undertaken a Working with Children Check and provided a copy to Ozford
- I agree to accept the responsibility to act as the primary care-giver for the above student and ensure student resides with me until he/she turns 18
- I understand that as the care-giver of the above-named student I am responsible for his/her general well-being and welfare while the student is under the age of 18 and studying in Australia
- I agree to contact Ozford if the student is not able to attend class or does not return home overnight
- I agree to maintain contact with the student's parents and Ozford on a regular basis
- I will liaise with Ozford as required to ensure the student understand and abide the rules and regulations of Ozford and the Department of Home Affairs
- I agree for Ozford to visit my house to verify and check that the arrangement is appropriate to the student's age and needs
- I understand Ozford has the right to cancel the arrangement and transfer the student to a Homestay at any time for the best interest of the student
- I agree to inform Ozford within 2 working days if any of my contact details above change

I declare that the information provided on this form is true and correct, and I agree to abide by all the conditions listed above.

Signature of carer: _____

Date: _____

Office Use Only:

- National Police Check / Working With Children Check Received
- Copy of Driver's Licence Received
- Copy of Passport and Visa Received
- Follow up items: _____

Ozford College, Ozford English Language Centre, Ozford College of Business and Ozford Institute of Higher Education are trading names of Ozford College Pty Ltd, Ozford English Language Centre Pty Ltd, Ozford Business College Pty Ltd, and Ozford Institute of Higher Education Pty. Ltd.

All correspondence to:	T	+ 613 8863 7188	Ozford English Language Centre	Ozford College	Ozford College of Business	Ozford Institute of Higher Education
	F	+ 613 9662 9223	ABN 35 100 454 475	ABN 41 102 265 225	ABN 82 106 243 378	ABN 33 165 694 351
	E	info@ozford.edu.au	CRICOS Provider Code No. 02501G	Registered School No. 2016	RTO No. 21442	CRICOS Provider Code No. 03429B
	W	www.ozford.edu.au		CRICOS Provider Code No. 02427A	CRICOS Provider Code No. 02573B	