Certificate III in English as an Additional Language (EAL) (Access)

Course Code: 22253VIC, CRICOS Code: 084794K

2016
COURSE OUTLINE

VOCATIONAL EDUCATION AND TRAINING
Course Aims
This course is designed to provide participants from non-English speaking backgrounds with:
- Employment and living skills
- A knowledge of Australian society
- Learning skills
- Computing skills
- Strategies for a successful transition into work or further study in Australia.

These skills will help students in formal and informal situations in their social and community life, as well as in the workplace.

Course Duration
24 tuition weeks

Intakes and Course Fee
Monthly (please check with Ozford for monthly start date)
Please refer to the website for course fee.

Mode of Delivery
Face to Face/ on campus

Job Roles
N/A

Entry Requirements
Entry to each EAL Course or qualification is determined according to the following criteria:
- A participant’s current English language skills. (The Listening and Speaking and Reading and Writing units in the Framework will provide the basis for initial assessment processes and placement of participants at the appropriate proficiency level)
- A participant’s prior formal education experience, both overseas and in Australia
- Any prior EAL learning
- A participant’s learning and pathway needs including employability skills, literacies (digital and other literacies), and further educational and vocational training needs.

We recommend international students entering this qualification to have English Language proficiency level of one of the below:
- IELTS band score of 4.5 (Academic or General Version) or equivalent internationally recognised exam result in line with DIBP regulations or
- Satisfactory completion of an ELICOS or ESL program at pre-intermediate level or
- Satisfactory completion of the Ozford English Proficiency Test (ETP) with a score of at least 60% or
- Completed secondary studies equivalent to an Australian Year 12 qualification from an English language speaking country.

Course Structure
To be eligible for the award of the 22253VIC Certificate III in EAL (Access), learners must successfully complete a total of 8 units comprising:
1 Core unit
1 Speaking and Listening unit
1 Reading and Writing unit
2 Language Skills elective units which can be selected from Speaking and Listening and / or Reading and Writing units which have not been previously completed from:
- this qualification
- Certificate II, III and IV qualifications in this EAL Framework.

3 electives which can be selected from the:
- General Electives listed in this qualification
- General Electives listed in the Certificate II, III and IV qualifications in this EAL Framework.
- units / modules which are first packaged in AQF level 2, 3 or 4 qualifications in other accredited curricula and / or endorsed training packages.

A Statement of Attainment will be issued for any unit of competency completed if the full qualification is not completed.

<table>
<thead>
<tr>
<th>Unit Codes</th>
<th>Unit Names</th>
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<tbody>
<tr>
<td>VU21323</td>
<td>Develop and document a learning plan and portfolio</td>
</tr>
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<td></td>
<td>Speaking and Listening – Select 1 unit</td>
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<tr>
<td>VU21465</td>
<td>Engage in casual conversations and straightforward transactions</td>
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<tr>
<td>VU21466</td>
<td>Give and respond to a range of straightforward information and instructions</td>
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<td></td>
<td>Reading and Writing – Select 1 unit</td>
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<tr>
<td>VU21467</td>
<td>Read and write routine communications and transactional texts</td>
</tr>
<tr>
<td>VU21468</td>
<td>Read and write straightforward informational and instructional texts</td>
</tr>
<tr>
<td>VU21469</td>
<td>Read and write straightforward descriptive and narrative texts</td>
</tr>
<tr>
<td></td>
<td>Language Skills – Select 2 not previously completed</td>
</tr>
<tr>
<td>VU21465</td>
<td>Engage in casual conversations and straightforward transactions</td>
</tr>
<tr>
<td></td>
<td>Ozford Electives (from Cert II EAL (Access))</td>
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<tr>
<td>VU21456</td>
<td>Participate in simple conversations and transactions</td>
</tr>
<tr>
<td>VU21457</td>
<td>Give and respond to simple verbal information and directions</td>
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</tbody>
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* Elective units are subject to change.
Assessment
Assessment will be a Learning and Assessment pathway. Participants will be advised of the assessment requirements at the beginning of each unit. Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed. The assessment process may include theory, projects and practical assessments. Formative assessment is provided throughout the course in terms of practice. This is achieved through using the tasks outlined in the learners’ resources as practice. These tasks are separate to the summative assessment process that concludes each unit of competency.

Requirements to Receive the Qualification
To receive a qualification, students are required to successfully complete all units of competence for the qualification level.

Resources and Equipment
Ozford has facilities and systems that include modern general purpose rooms & computer labs with Internet access and printers, multi-function photocopiers and wireless internet access.