**Course Aims**
This course is designed to provide participants from non-English speaking backgrounds with:

- Employment and living skills
- A knowledge of Australian society
- Learning skills
- Computing skills
- Strategies for a successful transition into work or further study in Australia.

These skills will help students in formal and informal situations in their social and community life, as well as in the workplace.

**Course Duration**
24 tuition weeks

**Intakes and Course Fee**
Monthly (please check with Ozford for monthly start date)
Please refer to the website for course fee.

**Mode of Delivery**
Face to Face/ on campus

**Job Roles**
N/A

**Entry Requirements**
Enter to each EAL Course or qualification is determined according to the following criteria:

- A participant’s current English language skills. (The Listening and Speaking and Reading and Writing units in the Framework will provide the basis for initial assessment processes and placement of participants at the appropriate proficiency level)
- A participant’s prior formal education experience, both overseas and in Australia
- Any prior EAL learning
- A participant’s learning and pathway needs including employability skills, literacies (digital and other literacies), and further educational and vocational training needs.

We recommend international students entering this qualification to have English Language proficiency level of one of the below:

- IELTS band score of 4.5 (Academic or General Version) or equivalent internationally recognised exam result in line with DIBP regulations or
- Satisfactory completion of an ELICOS or ESL program at intermediate level or
- Satisfactory completion of the Ozford English Proficiency Test (ETP) with a score of at least 60% or

**Completed secondary studies equivalent to an Australian Year 12 qualification from an English language speaking country.**

**Course Structure**
Student must complete the following units to obtain the Certificate IV qualification:

<table>
<thead>
<tr>
<th>Unit Codes</th>
<th>Unit Names</th>
</tr>
</thead>
<tbody>
<tr>
<td>VBQU130</td>
<td>Develop and document a learning plan and portfolio</td>
</tr>
<tr>
<td>VPAU502</td>
<td>Engage in casual conversation and straightforward spoken transactions</td>
</tr>
<tr>
<td>VPAU505</td>
<td>Read and write a range of informational, instructional and other texts</td>
</tr>
<tr>
<td>Electives*</td>
<td>Read and write a range of straightforward letters and formatted texts</td>
</tr>
<tr>
<td>VPAU503</td>
<td>Give and respond to a range of straightforward instructions and informational texts</td>
</tr>
<tr>
<td>VPAU560</td>
<td>Investigate current issues</td>
</tr>
<tr>
<td>VPAM547</td>
<td>Australian art and culture</td>
</tr>
<tr>
<td>VPAU555</td>
<td>Use the internet and email to develop language</td>
</tr>
</tbody>
</table>

*Elective units are subject to change.

**Assessment**
Assessment will be a Learning and Assessment pathway. Participants will be advised of the assessment requirements at the beginning of each unit. Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed. The assessment process may include theory, projects and practical assessments. Formative assessment is provided throughout the course in terms of practice. This is achieved through using the tasks outlined in the learners’ resources as practice. These tasks are separate to the summative assessment process that concludes each unit of competency.

**Requirements to Receive the Qualification**
To receive a qualification, students are required to successfully complete all units of competence for the qualification level.

**Resources and Equipment**
Ozford has facilities and systems that include modern general purpose rooms & computer labs with Internet access and printers, multi-function photocopiers and wireless internet access.