



# Advanced Diploma of Accounting

(Course Code FNS60204 / CRICOS Code 057038D)



## Course Aims

The units of competencies in Advanced Diploma are those associated with the recognition as a qualified accountant. The roles and responsibilities of people working in this field include tax planning, financial management and modelling, auditing and corporate reporting.

This qualification is designed to reflect the role of employees working in accounting and seeking professional identification.

## Course Structure

### Industry Core Units

FNSICGEN301B	Communicate in the workplace
FNSICGEN302B	Use technology in the workplace
FNSICGEN304B	Apply health and safety practices in the workplace
FNSICIND401B	Apply principles of professional practice to work in the financial services industry

### Prerequisite Units

FNSACCT502B	Prepare income tax returns
FNSACCT503B	Manage budgets and forecasts
FNSACCT504B	Prepare financial reports for a reporting entity
FNSACCT506B	Implement and maintain internal control procedures
FNSACCT507B	Provide management accounting information

### Sectoral Core Units

FNSACCT604B	Monitor corporate governance activities
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### Electives

FNSACCT601B	Prepare complex tax returns and lodgements
FNSACCT602B	Audit and report on financial systems and records
FNSACCT603B	Implement tax plans and evaluate tax compliance
FNSACCT607B	Evaluate business performance
FNSACCT609B	Evaluate financial risk
FNSACCT613B	Prepare and analyse management accounting information
FNSACCT614B	Prepare complex corporate financial reports
FNSACCT407B	Set up and operate a computerised accounting system
BSBADM408A	Prepare financial reports
FNSACCT610B	Develop and implement financial strategies

## Modes of Study

Face to face delivery.

## Teaching and Learning Strategies

- Hands-on practice
- Formal presentations
- Lectures
- Discussion groups
- Research assignments

## Assessment Methods

Competence will be assessed by a range of methods aiming at maximum flexibility and customization to address specific needs and leaning situations

- Observation of ongoing activities
- Short formal and informal tests
- Presentation of Portfolios
- Role plays
- Observation of group discussion
- Examinations

## Duration

Full-time 2 years or 1 year after completion of Diploma of Accounting

## 2010 Intakes

15th February | 3rd May | 19th July | 4th October

## Course Fees

\$9,200\* p.a

\*Other fees may apply

## Prerequisites:

Successful completion of Year 12 or equivalent AND;

Successful completion of Diploma of Accounting;

**International students:** English language skills at least equivalent to IELTS 5.5 OR IELTS 5.0 with maximum 20 weeks ELICOS course OR Advanced level at Ozford English Language Centre.

**For more online information about other courses, please visit:**  
[http://www.ozford.edu.au/List\\_of\\_Business\\_Courses.html](http://www.ozford.edu.au/List_of_Business_Courses.html)