



# Ozford College of Business

## Course Credit - Application for Credit Transfer

### Application Guide & Forms

Course credit may be granted in the form of Recognition of Prior Learning (RPL) or Credit Transfer (CT)

**Supporting documentation required:**

- Originals can be sighted, or certified copies attached to your application.
- If enrolled, you must apply within 3 weeks of course commencing.
- \$200.00 paid and receipt attached to application for course credit.
- Complete a general application form.

**PLEASE NOTE THIS APPLICATION WILL NOT BE PROCESSED IF ALL SUPPORTING DOCUMENTS ARE NOT ATTACHED.**

**STUDENT DETAILS**

Please use BLOCK LETTERS and print your name in full.

Family Name ..... First Name .....

Date of Birth .....

Street Address .....

Suburb / Town ..... State .....

Zip / Post Code .....

Phone (Home) ..... Phone (Work) .....

Phone (Mobile) ..... Email .....

**Course Name:**

**Course Code:**

**Duration:**

**Applicant's certification**

I hereby certify that the particulars and documentation that I have supplied are correct in every detail.

Signature .....

Name .....

Date ..... / ..... / .....

**Approval certification**

As the HOD/ Faculty Head, I hereby state that I have sighted the original or certified copies of the documents (copies attached) which support this application

Signature .....

Name .....

Date ..... / ..... / .....

**Office use only**

Date received:      /      /	Register no:
Faculty sent to Marketing Officer on:      /      /	Entered on Wisenet / Register: <input type="checkbox"/> Yes <input type="checkbox"/> No

	Level	Cert. III	Cert. IV	Diploma	Adv. Diploma
<b>Start Date:</b>					
<b>Finish Date:</b>					

